

## Instructions for Canvas Parent Account (Computer):

Step 1: Your student will generate an access code by signing in to his/her account on their chromebook (NOT a mobile device).

(Students log in using their district's username and password. Click student bookmarks in the Upper left corner. A drop down menu will appear. Click Clever. Once in Clever click Canvas.)

Once your child has signed in their Student Canvas account:

1. Click the **Account** icon, then click **Settings** from the slide out menu.



2. Click the **Pair with Observer** button from the right side menu.



3. The student will then copy the six-digit alphanumeric pairing code, and share the code with the parent/observer who will link to the account.

The code is valid for 24 hours or one use.



4. Have your student log out of Canvas by clicking the **Account** icon, then **Logout** from the slide out menu.

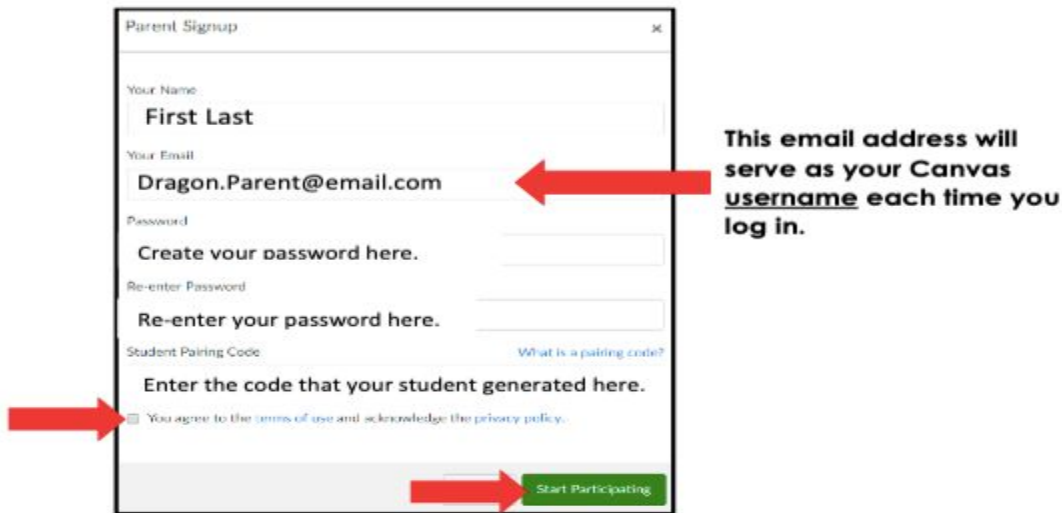
**Step 2:** On a desktop or laptop computer, go to <https://fergflor.instructure.com> (Tip: Bookmark this site for future access.) Click on the **Parent of a Canvas User? Click Here For an Account** text.



The screenshot shows the Canvas login page. At the top left is the Canvas logo. To its right is a link: "Parent of a Canvas User? Click Here For an Account". A large red arrow points from this link towards the left. Below the link are input fields for "Email" and "Password". There is a checkbox for "Stay signed in" and a "Log In" button. At the bottom left is a "Login with Clever" button. At the bottom center is the "INSTRUCTURE" logo. At the bottom left are links for "Help", "Privacy Policy", "Acceptable Use Policy", "Facebook", and "Twitter".

**Step 3:** Complete the **Parent Signup** form.

Enter your name (first and last), your email address, create your own password, reenter the password, and paste in the alpha-numeric code from step 3.



The screenshot shows the "Parent Signup" form. It has fields for "Your Name" (with "First Last" entered), "Your Email" (with "Dragon.Parent@email.com" entered), "Password" (with "Create your password here."), "Re-enter Password" (with "Re-enter your password here."), "Student Pairing Code" (with "Enter the code that your student generated here."), and a checkbox for "You agree to the terms of use and acknowledge the privacy policy." A red arrow points to the email field. Another red arrow points to the checkbox. A third red arrow points to the "Start Participating" button at the bottom right. To the right of the form, text says: "This email address will serve as your Canvas username each time you log in."

Once this information is entered, click **Start Participating**. You will receive an email at the address provided. Make sure you confirm the registration in the email.

Your username is your email address and the password is the one you created during registration.

## More than one student using Canvas?

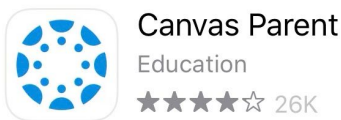
If you have more than one student who is working in Canvas this year, have the additional student(s) generate a pairing code following the same process described in step one. Once you have the additional pairing code:

1. Log in to your Canvas Observer account on a desktop or laptop computer.
2. Select **Account** in the upper left corner then select **Settings** from the slide out menu.
3. Select **Observing** from the navigation.
4. On the Observing page, enter the additional student's pairing code, then select **+ Student**.
5. Under Students Being Observed you will see a list of students you are connected to/observing.

## Canvas Parent App (Phone or Tablet)

\*You must first create an account on the computer using the directions above.

1. Download the Canvas Parent app to your phone or tablet.



2. If you have an Android device, click this link to the [Canvas Parent Android Guide](#).
3. If you have an Apple device, click this link to the [Canvas Parent iOS Guide](#).

\*Make sure you use the QR Code from your PARENT account when activating your parent app.